

Research Assistant

Up to 6 hours of casual work per week for 2 weeks starting as soon as possible and until 31st March 2022.

Job Description

Job Grade: Grade 5

Professor Mark Howells is looking for a student (preferably postgraduate) to assist with our Climate Compatible Growth Programme.

Job Purpose

The Research Assistant will gather information on countries to expand CCG (Climate Compatible Growth) outreach to new partners and advertise CCG outputs to people that might not be aware of these freely available resources.

Job Duties

- Identifying the main stakeholders in the energy planning sector of the assigned country (i.e., Energy Analysts working in the Ministries, Universities, NGO, charities, etc.)
- Obtaining at least 2 points of contact per actor/stakeholder (email and LinkedIn profile, if available).
- List at least 2 main activities/projects each actor is involved in.
- If any, identify capacity building activities happening in the country.
- Sketch main partnerships between stakeholders in the country (Who is the actor that has the biggest influence? How does it partner with others? Which dynamics exists in the country?)
- Regular meeting set up with the designated task supervisor.

Points To Note

Map out the main actors in the energy planning sector of the assigned country, identifying their sphere of influence, connections with other stakeholders, and main outreach activities by searching on institutional webpages, social media channels, main publications, and previous participations in international capacity building activities organised by CCG.

Special Conditions

All staff have a statutory responsibility to take reasonable care of themselves, others, and the environment and to prevent harm by their acts or omissions. All staff are therefore required to adhere to the University's Health, Safety and Environmental Policy & Procedures.

All staff should hold a duty and commitment to observing the University's Equality & Diversity policy and procedures at all times. Duties must be carried out in accordance with relevant Equality & Diversity legislation and University policies/procedures.

Organisational Responsibility

Reports to Professor Mark Howells, Climate Compatible Growth programme.

Required Skills

Area	Criteria
Experience	Working to fixed deadlines
Skills and abilities	The ability to map out main actors and stakeholders in a country
	Excellent organisational skills
	Excellent time management skills
	Self-motivated with ability to meet deadlines
	Excellent interpersonal and organisational skills
Qualifications	Working towards a PhD at Loughborough University
Other	Commitment to observing the University's Equality and Diversity policy at all times

Desirable Skills

Area	Criteria	Stage
Other	An interest in the topic of the project would be an advantage	1, 3

Rate of Pay

The position is for up to 6 hours of casual labour per week for 4 weeks at Grade 5, Spine Point 20 for a gross hourly rate of £14.93. Work will commence as soon as possible and end by mid-March.

Expressions of Interest

Applicants must submit a CV and cover email to S.Wilson-Gallaher@lboro.ac.uk and C.Cannone@lboro.ac.uk by 18th March 2022

It is the PGR's responsibility to ensure paid employment of this nature is permitted under the terms of their PhD. If they are unsure, they should seek guidance from the Doctoral College.